Dear Internship Coordinator,

My name is Phuc, 22 years old and I am a fourth-year student of Computer Science and Engineering at the Ho Chi Minh City University of Technology (HCMUT) situated in Vietnam. As part of the degree requirements, I must complete the internship in my fourth year. I would like to apply for the two-month internship in your company starting in July 2015. With this in mind, I find atWare a great opportunity to gain experience in the Computer Science sector.

The reason I have chosen to do my internship abroad is because I would like to broaden my horizons and I want to discover the foreign business culture. Of all foreign countries, Japan is my first choice because of its great culture, human and beautiful nature. I feel comfortable both working within a team environment and on individual tasks. Completing an internship would give me an excellent insight into your company and be an outstanding opportunity for me to explore different working methods and practice the knowledge I gained at university

Through my previous work experiences in some IT companies in Vietnam, I have gathered good communication skills and am able to present my ideas in a fluent and confident manner. Friends and acquaintances all testify to the fact that I relate to people easily and that I am able to adapt quickly to new surroundings and situations. I have learnt to work towards, and achieve my aims with great commitment and perseverance.

No education is complete without experience. And armed with a solid fundamental knowledge in the Computer Science that HCMUT provided me, I feel I have the necessary qualities of an internship at atWare I am certain that I can make a meaningful contribution to my training so far and enthusiasm for atWare

Thank you for your time and consideration. I am confident my qualifications will be of interest in you . An internship with you is of great interest in me and I look forward to hearing from you soon.

Yours sincerely,

Tran Van Phuc